

**MINUTES OF MEETING
WILLOWBROOK
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Willowbrook Community Development District was held Tuesday, **July 23, 2024** at 10:00 a.m. at the Lake Alfred Public Library, 245 N. Seminole Avenue, Lake Alfred, Florida.

Present and constituting a quorum:

McKinzie Terrill
Hyzens Marc
Allan Keen

Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Grace Kobitter

District Manager, GMS
District Counsel, Kilinski Van Wyk

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Review of Proposals and Tally of Audit
Committee Members Ranking**

A. DiBartolomeo, McBee, Hartley & Barns

Ms. Burns reviewed the RFP that was included in the agenda package for Board review.

Mr. Terrill stated both of the proposers are strong. They both rank high in all categories. However, DiBartolomeo, McBee, Hartley and Barns scored high in pricing than Grau & Associates. He suggested ranking DiBartolomeo #1 and Grau & Associates as #2.

B. Grau & Associates

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Willowbrook CDD

On MOTION by Mr. Keen, seconded by Mr. Marc, with all in favor, Ranking DiBartolomeo, McBee, Hartley & Barns as #1, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Terrill, seconded by Mr. Marc, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Mekinsie Terrill

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Chairman/Vice Chairman